

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 September 2017 87/1718	Item 6 Minutes of TRRRC 355 Advisory Committee Meeting – 2 August 2017 87/1718 RESOLVED: 4. That Council undertakes advertising and marketing in-house.	DCCS	3.06.18 advertising and marketing to commence once units have a confirmed price 10.09.18 Prices were confirmed as part of Resolution 402/1718 2.10.18 Committee Member investigating the results of the confirmed prices.
21 September 2017 106/1718	Item 29 Update of Financial Assistance Grants Program 2017/2018 106/1718 RESOLVED that Council seek to identify any shortcomings in the current method and make a submission to the Local Government Grants Commission if anything is found FURTHERMORE , that a consultant be engaged to facilitate preparation of Council's submission in 2018/2019.	DCCS	8.10.18 – Commission is meeting this month to determine its schedule for the next 6 months.

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21 September 2017 117/1718	<p>Item 41 Naming of Laneway in Binnaway A motion was moved by Councillor Lewis seconded by Councillor Hill that the following road name is adopted by Council subject to comments that may be received through the statutory notification and advertising process:</p> <ul style="list-style-type: none"> • Laneway off Bullinda Street and between David Street and Renshaw Street in Binnaway: <ul style="list-style-type: none"> ○ Naseby Lane <p>117/1718 An amendment was moved by Councillor Clancy seconded by Councillor Doolan that Council reject the decision of the Geographical Names Board and seek to have the laneway off Bullinda Street between David Street and Renshaw Street in Binnaway named Meyers Lane. The motion was put and lost The amendment was put and carried The amendment became the substantive motion and was put and carried by majority</p>	<p>DTS</p>	<p>In accordance with GNB Guidelines, exemption sought from Department of Finance to name the road 'Meyers Lane' 05.10.17 07.02.18 Still awaiting reply on exemption (matter with Geoff Stephenson) 02.05.18 –Awaiting response on exemption from GNB. 12.06.18 – Written appeal forwarded to the Geographical Names Board (GNB). Currently following up on investigation and response with GNB. 09.07.18 - A formal letter will be drafted and sent to GNB to appeal the decision rejecting Meyers Lane dated 03/09/2017. As per the Council resolution dated 21/09/2018: The appeal of the decision will include relevant information pertaining to the precedence set by GNB allowing for the use of road names that utilise a commercial enterprise's name. These being QANTAS Ave and Woolworths Way. 25.07.18 – Letter forwarded to GNB requesting reconsideration of decision. Currently awaiting response. 22.08.18 – Response received from GNB upholding decision to reject Meyers Lane. Matter to be referred to the Minister for Roads. 05.09.18 – Preparation of letter to Roads Minister requesting reconsideration of GNB's decision to reject Meyers Lane. 18.09.18 – DTS provided with details of previous correspondence to assist with preparation of a submission to the Roads Minister. 29.09.18 – Letter to Minister drafted. 5.11.18 – Letter to Minister redrafted. 4.12.18 – Awaiting response from Minister.</p>

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21 September 2017 121/1718	<p>Item 46 Acquisition of Lot 2, Section 23, Deposited Plan 758051 – Part Baradine Hall 121/1718 RESOLVED:</p> <p>2. That Council acquires Lot 2, Section 23, DP758051 pursuant to the provisions of Sections 186 and 187 of the Local Government Act 1993.</p> <p>3. Council make an application to the Minister and the Governor for approval to acquire the land described Lot 2, Section 23, DP758051 under Section 186 and 187 of the <i>Local Government Act 1993</i>.</p> <p>4. That once acquired the land be classified as Operational Land under the Local Government Act 1993 then be consolidated with Lot 4, Section 23, Deposited Plan 758051.</p> <p>5. Pay any compensation in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>6. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.</p>	<p></p> <p>DDS</p> <p>DDS</p> <p>DDS</p> <p>DDS</p> <p>DDS</p>	<p></p> <p>24.09.18 – Council appointed Crown Land Manager. Acquisition request to be made 2.10.18 Compulsory Acquisition under draft. 24.10.18 Draft application being prepared. 8.11.18 – Draft application to be completed next week for approval. 5.12.18 – Advice received from legal – Certificate of Title is required before acquisition – new COT is required to be issued with WSC named as proprietor.</p>
21 September 2017 122/1718	<p>Item 47 Compulsory Acquisition – Coonabarabran Visitors Information Centre Car Park 122/1718 RESOLVED:</p> <p>1. Council proceed with the compulsory acquisition of the land described as Lot 589, DP721790 for the purpose of car park in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>2. Council make an application to the Minister and the Governor for approval to acquire the land described as Lot 589 DP721790 by compulsory process under section 186 of the <i>Local Government Act 1993</i>.</p> <p>3. The land is to be classified as operational land upon acquisition.</p> <p>4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.</p>	<p></p> <p>DDS</p> <p>DDS</p> <p>DDS</p> <p>DDS</p>	<p></p> <p>24.09.18 – Legal advice sought for the pre-acquisition notices – as required by Guidelines – Notifications to be sent to adjoining landowners 2.10.18 Notifications being prepared. 24.10.18 Letters have been sent to the Valuer General. Still waiting to hear from Crown Lands as to whether Pre-Acquisition Notices are needed. 8.11.18 – PAN issued on Crown Lands 7/11/18 5.12.18 – PAN issued no further info received from Crown Lands yet.</p>

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21 September 2017	Item 48 Compulsory Acquisition – Part Crown Road Adjacent to Lot 102, DP1201959 123/1718 RESOLVED:		
123/1718	1. Council proceed with the compulsory acquisition of the land described Crown Road adjacent to Lot 102, DP1201959 for the purpose of expansion of Warrumbungle Quarry in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .	DDS	18.09.18 – Extension of time granted from Crown Lands. Waiting on Crown Lands and LPI to register plan to attach to application 2.10.18 Crown Lands have signed Registration. Registration back with LPI. 24.10.18 OLG Legal making contact with LPI Legal regarding signing of the Plans. 8.11.18 – contact made with OLG 8/11/18 to find out the progress of this plan. 30.11.18 – contact made with OLG – no progress to date with OLG Legal.
	2. Council make an application to the Minister and the Governor for approval to acquire the land described as Crown Road adjacent Lot 120, DP1201959 by compulsory process under Section 186 of the <i>Local Government Act 1993</i> .	DDS	
	3. The land is to be classified as operational land upon acquisition.	DDS	
	4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.	DDS	
19 October 2017 161/1718	Item 34 Len Guy Park Boundary Adjustment 161/1718 RESOLVED that Council continues the process of finalising boundary adjustments, land transfers and fencing relating to Len Guy Park, Binnaway, as previously resolved via Resolution 86/1617.	DDS	18.09.18 – approved by NSW Health. Land transfer and fencing to proceed. 24.09.18 – plans submitted to LPI 2.10.18 Awaiting LPI 24.10.18 Still awaiting LPI 8.11.18 – Boundary adjustment completed. Fence to be erected between park and private property. 05.12.18 – meeting with property owner scheduled for 07.12.18 to discuss fence.
19 October 2017 162/1718	Item 35 Road Closure Part Castlereagh Avenue Binnaway for the Pump House Camping Ground Binnaway 162/1718 RESOLVED that Council continues the part road closure of Castlereagh Avenue, Binnaway updating the licence agreement and submitting a Development Application for the Pump House Camp Ground, Binnaway as resolved previously via Resolution 87/1617.	DDS	06.09.18 – Application to close Castlereagh Avenue approval in principal on condition easement for powerlines is created 24.09.18 – plans submitted to LPI 24.10.18 Letters drafted for neighbours notifying of Road Closure. 8.11.18 – Advertisement and letters sent. 28 days notice required. 05.12.18 notification period closed – no submissions – contact Crown Lands for next step

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16 November 2017 185/1718	Item 17 Audit Committee 185/1718 A motion was moved by Councillor Doolan and seconded by Councillor Iannuzzi that a Sub Committee be set up to investigate the establishment of an Internal Audit Committee and options to partner with other Councils. FURTHERMORE that Councillor Doolan be nominated to the Sub Committee with the option to include an additional Councillor.	GM	April 2018 – the formation of an Internal Audit committee is currently being investigated with advice being sought from other Council's. 23.11.10 – formation of an Internal Audit Committee endorsed by Resolution 191/1819 dated 15 November 2018. Complete.
16 November 2017 197/1718	Item 27 Boundary Adjustment between Mid-Western Regional Council and Warrumbungle Shire Council 197/1718 RESOLVED that Council: 7. Authority be granted to affix the Common Seal of the Council to any documentation required to effect boundary adjustment.	DDS	18.09.18 No action until Ministers approval 2.10.18 Awaiting Ministers approval 24.10.18 Still awaiting Ministers approval. 05.12.18 – Still awaiting Ministers approval
16 November 2017 198/1718	Item 28 Industrial Land Subdivision 198/1718 RESOLVED: 1. That Council considers the proposal to subdivide and sell the land in Ulan Street as Industrial blocks. 2. That Council allocates \$20,000 for preliminary plans, survey works and valuation of the Industrial land blocks in Ulan Street. 3. That Council investigate further costs involved with preparation of the Industrial blocks for selling, such as provision of services, road and drainage works etc. 4. A further report be presented to Council (detailing proposed plans) when the costs for development are known.	DDS DDS DDS DDS	19.09.18 – Application lodged 2.10.18 Awaiting decision of Premier and Cabinet 24.10.18 Still awaiting decision of Premier and Cabinet. 05.12.18 Still awaiting decision of Premier and Cabinet.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 February 2018 281/1718	<p>Item 14 Notice of Motion – Recycling Systems at Waste Management Sites 281/1718 A motion was moved by Councillor Todd and seconded by Councillor Capel that the Warrumbungle Shire implement a recycling system at all Waste Management sites that comprises of a wall with windows in situ for separate bins for household waste and recycling.</p> <p>FURTHERMORE that Council engage a quantity surveyor to cost roof repairs on the Coonabarabran Administration Office and that a report be brought back to Council outlining what went wrong and the estimated costs for rectification. The motion was put and carried by majority</p> <p>Councillor Lewis requested it be recorded in the minutes that Council had been informed the roof was covered by insurance but this seems not to be the case with the request for \$500,000 for repairs.</p>	<p>DDS</p> <p>DDS</p>	<p>06.06.18 – Construction commenced and first one installed at Coolah is operational. 24.08.18 – Second one being installed at Baradine 18.09.18 – Binnaway commenced 3.10.18 Baradine wall constructed but not yet installed 24.10.18 Binnaway and Baradine are installed. Mendooran to be commenced. 05.12.18 – Mendooran in progress.</p> <p>18.09.18 – Quantity surveyors report received, legal advice pending. 24.10.18 Legal advice received. Report being prepared for November Council meeting. 8.11.18 – report prepared for November Council meeting. Completed</p>

<p>15 March 2018</p> <p>308/1718</p>	<p>Item 3 Minutes of Traffic Advisory Committee Meeting – 27 February 2018</p> <p>308/1718 RESOLVED that Council be provided with a report regarding the status of the Warrumbungle Quarry Lease and future requirements in relation to the access and egress area.</p>	<p>DTS</p>	<p>12.06.18 – Warrumbungle Quarry Lease to expire on 31 December 2018. Review undertaken.</p> <p>Access and Egress Area – RMS currently trialling variable message signage (VMS) where a vehicle approaching a T intersection triggers the VMS to slow the main road speed limit down by 30 km/h. Council to consider funding the signage. <i>Refer to Traffic Committee Minutes of 24 May 2018.</i></p> <p>25.07.18 – Realignment or relocation of Quarry Access being considered. Letter forwarded to RMS on 11 Jul 18 requesting information and costings on the NSW Centre for Road Safety's STARS Pilot Program. Currently awaiting response for a report to Council.</p> <p>22.08.18 – Still awaiting response from RMS on NSW Centre for Road Safety's STARS Pilot Program. Report to October Council meeting on the Warrumbungle Quarry Lease.</p> <p>06.09.18 – RMS Western Region are currently researching the costs and requirements involved in other STAR Pilot Programs, to send this information on to Warrumbungle Shire Council.</p> <p>24.09.18 – Report to October Council meeting on the Warrumbungle Quarry Lease.</p> <p>08.10.18 – Report on Warrumbungle Quarry Lease prepared for October Council meeting.</p> <p>31.10.18 – RMS requested information on heavy vehicle movements, direction of travel and size of heavy vehicles. This information was sent on the same day it was requested. Currently waiting on their reply</p> <p>05.11.18 – Awaiting a response from RMS regarding installation of activated flashing lights at the intersection.</p> <p>29.11.18 – RMS have responded to Council's request and explained that they would prefer to run a trial on a quiet road first. There is a possibility that these signs could be erected if the STARS Program is rolled out state wide.</p>
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Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 March 2018 313/1718	<p>Item 5 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 7 February 2018 313/1718 RESOLVED:</p> <p>2. That initial feasibility and concept plans be prepared for upgrading and modifying the Coonabarabran Memorial Swimming Pool to include the following features:</p> <ul style="list-style-type: none"> • Reduction in length from 33m to 25m • Inclusion of an adjacent multipurpose pool • ‘Wet deck’ concourse area • Water park play area • Heated for year round use • Appropriate filtration and disinfection system. <p>Subject to the following:</p> <ul style="list-style-type: none"> • Advice from NSW Swimming on dimensions required to conduct local and regional competitions • Provision of disability access • Preparation of indicative costs for development, construction and operation • Advertising of the proposal within the Coonabarabran community. 	DTS	07.09.18 – All features included in funding submission except year round heating. The funding submission included heating availability for nine months each year. An initial feasibility assessment was included in the funding submission. Project advertising in the community yet to be undertaken. 24.09.18 – Advertising of proposal not yet done. 4.12.18 – Advertising of proposal not yet completed.
19 April 2018 351/1718	<p>Item 4 Minutes of Economic Development and Tourism Advisory Committee Meeting – 3 March 2018 351/1718 RESOLVED:</p> <p>6. That the Council Coordinator of the Community Development Coordinators collate a report on their activities for the information of the EDT prior to each EDT Meeting.</p>	DCCS	06.09.18 – No written reports provided to EDT meeting 25.07.18
19 April 2018 357/1718	<p>Item 11 Notice of Motion – Report on General Managers Leave 357/1718 RESOLVED that the Mayor provides a report to Council about the methods he used in approving leave for General Managers in the period 1.1.2015 – 31.12.2017 and to inform Council how many times he approved such leave.</p>	Mayor	5.12.18 – Cr Shinton provided verbal advice. Complete.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 June 2018 450/1718	<p>Item 18 Operational Plan 2018/19 and Delivery Program 2018/22 to 2021/22 450/1718 RESOLVED that Council:</p> <p>5. Grant St John's School Baradine access to water at no cost from the sports field bore until a report is brought back to Council. Water shall be provided only in conjunction with Council's operational needs to water nearby Council fields.</p>	MWW	<p>09.07.18 – Action taken and school advised. 25.07.18 –Further report to Council 07.09.18 – The school is receiving water when Council irrigates the oval. Further investigations are required for the final report. 24.09.18 – Investigations not completed.</p>
21 June 2018 461/1718	<p>Item 29 Liverpool Range Wind Farm Voluntary Planning Agreement 461/1718 RESOLVED:</p> <p>1. That:</p> <ol style="list-style-type: none"> i. Council endorse the draft Voluntary Planning Agreement (VPA) between Epuron Pty Ltd, Upper Hunter Shire Council and Warrumbungle Shire Council for the recently approved Liverpool Range Wind Farm. ii. Once endorsed by each Council listed above, public notice of the proposed VPA shall be given with a copy of the document made available for inspection by the public for a period of not less than 28 days to allow for feedback. iii. After the completion of the public notice period, if there are no substantive matters raised, the proposed VPA shall be put to a meeting of each Council and after resolutions are made the agreement shall be executed by all the parties. iv. Warrumbungle Shire Council delegates authority to the General Manager to sign and execute the VPA. v. Upon all parties executing the VPA, a copy of the agreement shall be provided to the Minister, via the Department of Planning & Environment, within 14 days after the agreement has been entered into. vi. Council, having entered into the VPA, shall, for the duration of the agreement place the VPA on a planning agreement register and record in the register a short description of the agreement (including any amendment) that applies to the area of Council, including the date the agreement was entered into, the names of the parties and the land to which it applies. 	DDS	<p>03.07.18 – Completed</p> <p>03.07.18 – Advertising in progress 25.07.18 – on public exhibition 24.08.18 - Completed</p> <p>18.09.18 - Items iii to vi – further report back to council after public notice period 24.10.18 Proposal to be amended, forwarded to Epuron and then to Council. 24.10.18 - Items iii to vi – further report back to council</p>

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21 June 2018 461/1718	Item 29 Liverpool Range Wind Farm Voluntary Planning Agreement 461/1718 RESOLVED that: 2. That Council, having entered into the VPA shall, for the duration of the agreement include in its annual report particulars of compliance with and the effect of the planning agreement during the year to which the report relates.	DDS	18.09.18 - Awaiting further report back to Council 24.10.18 Further report to Council. 05.12.18 – Further report to be prepared for Council
19 July 2018 11/1819	Item 6 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 26 June 2018 11/1819 RESOLVED that: 3. The Warrumbungle Aerodromes Advisory Committee seek in principle support from Council to apply for funding via Council's Economic Development Team to develop Concept Master Plans for the Baradine Aerodrome. 4. Council write to the Federal Member for Parkes, The Hon. Mark Coulton, MP to seek assistance in securing funding for a feasibility study into sealing of the Baradine Aerodrome runway.	DTS DTS	22.08.18 – Funding source not yet identified. 18.09.18 - Onsite meeting with consultant is scheduled for 20 September 2018 to discuss costs of study. 28.09.18 – Quotation for feasibility study received from GHD on 28/09/2018. Fee estimate is for \$17,500 not including specific geotech results to inform the study. Request for funding of \$17,500 for study to be forwarded Mark Coulton's office. 24.10.18 – Letter in draft form pending review of scope of works.
19 July 2018 24/1819	Item 18 Gazettal of Private Roads in Stannix Park Subdivision 24/1819 RESOLVED that Council undertake the official naming and gazetting of the private roads in the Stannix Park subdivision and Council notify residents of the changes and install the appropriate signage to ensure public knowledge of the addresses within the subdivision.	DTS	29.09.18 – Geographical Names Board concurred with names 6.11.18 – Submission period over. Gazettal remaining. 19.11.18 – Road Gazettal completed and rural address numbers created for new road. Resident notification, signage and rates system update to be undertaken.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 July 2018 25/1819	Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants 25/1819 RESOLVED that Council:		
	2. Adopt the preferred options set out in this report as follows: <ul style="list-style-type: none"> • Coonabarabran STP – Option 2 – Refurbish – Capital Cost \$2,430,000 • Coolah STP – Option 4 – New IDEAT – Capital Cost \$3,940,000 • Dunedoo STP – Option 2 – Refurbish – Capital Cost \$1,700,000 	WW	25.07.18 – Tenders being prepared 5.9.18 – the tender documentation in preparation is for inlet works at all three plants; a consultant has been contacted to prepare a technical brief for concept designs as well as for the refurbishment of the Coonabarabran plant 10.10.18 – feedback has been received from DOI on the options assessment and selection and been discussed with both the consultant and DOI; recommendation for Coolah is to add a feasibility study on alternative sites (less flood prone and less close to housing with possibly more effluent reuse opportunity); new EPL conditions will need to be negotiated with the EPA for all sites – outcome of those may impact pathway forward 5.12.18: alternative site assessment received, needs to be presented to DOI; EPL conditions will be negotiated with EPA on 10/12
	3. Proceed to undertake the upgrade of the Coolah STP as first priority followed by Coonabarabran and then Dunedoo but conjointly seek tenders for all inlet works for all three sewerage treatment plants.	WW	25.07.18 – Noted 10.10.18 – DOI agreed with Coolah being dealt with as first priority but puts Dunedoo second, then Coonabarabran
	4. Seek section 60 of the <i>Local Government Act 1993</i> (NSW) approvals for all three sewerage treatment plants for undertaking the modification and improvements.	WW	05.09.18 – Section 60 endorsement of the preferred options has been sought through DOI Water repeatedly and is required to progress to Concept Design. The EPA is supporting Council to speed up this process. 10.10.18 – comments have been received back from DOI, Section 60 approval is not considered appropriate at this stage as the options require further development

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19 July 2018 27/1819	<p>Item 21 Road Name Change of Booloolo Road in Gunnedah Shire 27/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> Approach Gunnedah Shire Council to have the name of Booloolo Road changed to Wool Road. Resolves to rationalise the road names to a single road named Wool Road after agreement with Gunnedah Shire Council has been reached. 	<p>DTS</p> <p>DTS</p>	<p>22.08.18 – Letter forwarded to RMS 25.08.18. Currently awaiting response 18.09.18 – Waiting on a response from Gunnedah Shire Council. 29.09.18 – Gunnedah Shire Council rejected proposal. Survey forwarded to residents. 6.11.18 – Objection period over after letter sent to residents. Two letters received both want Wool Rd. 28.11.18 – Consultation with ‘Booloolo’ property is being sought.</p>
19 July 2018 28/1819	<p>Item 22 Timor Dam Raising Feasibility Study 28/1819 RESOLVED that Council notes:</p> <ol style="list-style-type: none"> That Public Works Advisory are proceeding as per their engagement with a Concept Design for the preferred option as well as with Structural Assessments of both the current dam and the raised dam arrangement. 	<p>WW</p>	<p>25.07.18 – Noted 05.09.18 – a draft Concept Design report has been received and Peer reviewed; Structural assessment progressing 10.10.18 – structural assessment progressing 8.11.18: structural assessment progressing 5.12.18: received draft preliminary environmental assessment and project plan for raising Timor Dam; draft structural assessment review report and final concept design report expected this month</p>
19 July 2018 32/1819	<p>Item 26 Questions for the Next Meeting 32/1819 RESOLVED that:</p> <ol style="list-style-type: none"> Council develop a policy for the use of quarries across the Warrumbungle local government area. 	<p>DTS</p>	<p>8.10.18 – Not yet commenced.</p>

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19 July 2018 35/1819	Item 28 Coonabarabran Emergency Water Supply Project – July 2018 Update 35/1819 RESOLVED that Council: 2. Monitor the level of usage of water from the Coonabarabran standpipe.	WW	05.09.18 – the water usage is being monitored and included into the September Update report 10.10.18 – update on usage included in October report 8.11.18: an update on usage is included in the November report 5.12.18: an update on usage is included in the December report. No further action warranted. Complete.
19 July 2018 39/1819	Item 27.1 Forensic Audit 39/1819 RESOLVED that: 2. A report be brought back to Council on progress of the issues raised in the Moore Stephens report.	GM	05.09.18 – To be considered following external audit 5.12.18 – Council’s external auditor has been approached to verify actions. Awaiting their advice.
16 August 2018 47/1819	Item 5 Economic Development and Tourism Advisory Committee Meeting Minutes – 23 July 2018 47/1819 RESOLVED that Council: 2. Develops an Events, Meetings and Gatherings (but not private functions) calendar on the Council website that is easily accessible.	DCCS	8.10.18 – to be considered in upgrade of website.
16 August 2018 48/1819	Item 5 Economic Development and Tourism Advisory Committee Meeting Minutes – 23 July 2018 Supplementary Motion 48/1819 RESOLVED that when the terms of reference of the Economic Development and Tourism Advisory Committee are next reviewed that Aboriginal representation on the committee is requested.	DDS	18.09.18 - Noted – will be on the agenda for the EDT meeting to be held on the 23 rd September 2018 2.10.18 New template for Terms of Reference being used to draft up terms for EDT Committee; to be presented at next EDT meeting. 8.11.18 – To be presented to a future EDT meeting. 05.12.18 - Completed

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16 August 2018	Item 18 Baradine Town Levee – Preliminary Design Report 62/1819 RESOLVED that:		
62/1819	1. The Baradine Town Levee Preliminary Design Report prepared by Consultants GHD be publicly exhibited for a period of 28 days with the Council indicating a preference for the freeboard being set at 250mm above 1 in 100 year flood event level.	DTS	24.09.18 - A meeting of the Floodplain Management Committee was held on 20.09.18 Plans suitable for advertising are being prepared by Consultant. 8.10.18 – Awaiting plans from Consultant. 29.11.18 – Awaiting final display plans from the consultant.
	2. As part of the public consultation residents be invited to attend a public meeting where details of the proposal can be explained.	DTS	
16 August 2018	Item 20 Fixing Country Roads – Round 4 64/1819 RESOLVED that Council apply for funding under the NSW Restart Fixing Country Roads Program Round 4 for the following projects:		
64/1819	2. 'Coonabarabran Over Dimension Route – Rehabilitation and strengthening of failed pavement between Gardener Road and Baradine Road' – Estimated cost \$270,000 (funds sought \$250,000).	DTS	
	3. 'Beni Road, 65km South of Coonabarabran – Realignment of bend to improve road safety' – Estimated cost \$200,000 (funds sought \$200,000).	DTS	
	4. 'Warrumbungles Way, 2km East of Binnaway – Bridge to replace culvert in conjunction with railway crossing upgrade' – Estimated cost \$700,000 (funds sought \$675,000).	DTS	
	5. 'Black Stump Way, North of Coolah towards Warrumbungles Way – Road rehabilitation from Warrumbungles Way intersection to Deadmans Gully' – Estimated cost for Stage 1 - \$1,200,000 (funds sought \$1,100,000).	DTS	
	6. Bridge over unnamed creek on Warrumbungles Way (MR 396), 1km South of the intersection with the Newell Highway (commonly known as Loughnans Creek).	DTS	
	7. Replacement of the timber bridge on Warkton Road, known as Tannabah Bridge.	DTS	

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16 August 2018 67/1819	Item 23 Water Softening Options for Coolah Water Supply 67/1819 RESOLVED that Council: i. Makes application for grant funding for softening of the Coolah Water Supply when funding opportunities become available.	MWW	05.09.18 – Noted. There are currently no funding opportunities and not expected to arise in the near future.
20 September 2018 103/1819	Item 14 Binnaway Sewerage Scheme Funding Submission 103/1819 RESOLVED that Council: 1. Note this summary report on the Binnaway Sewerage Scheme Funding Submission. 2. Postpone the establishment of a community based Reference Group for the Binnaway Sewerage Project until Phase 2 funding is approved. 3. Investigate the funding of its share in project Phase 3 'Design and Construct' from community contributions. 4. Carry out an assessment of ongoing operational costs during project Phase 2 'Concept Design and Business Case Development'	MWW MWW MWW MWW	10.10.18 – noted, complete 5.12.18 – funding submission was successful, draft funding deed in preparation 5.12.18 – options are presented in the December report. Complete. 10.10.18 – will start in project phase 2, awaiting outcome of funding application 5.12.18 – funding submission was successful, draft funding deed in preparation. Complete.
20 September 2018 104/1819	Item 15 Camp Cypress Sewer Connection Request 104/1819 RESOLVED that Council conduct further investigations into the funding and engineering options for the connection of sewerage to Camp Cypress.	MWW	5.12.18 – onsite meeting being arranged with users.
20 September 2018 111/1819	111/1819 RESOLVED that Council: 3. Authorise the General Manager to accept the offer of funding, when received, for the Drought Communities Programme – Extension and instruct the General Manager to sign the Funding Agreement.	DCCS	8.10.18 – offer of funding has not been received. Projects to be determined and applications to be submitted prior to funding being offered. 5.12.18 – replaced by 194/1819. Complete.
20 September 2018 112/1819	112/1819 RESOLVED that Council: 2. Accept the offer of funding for Round Two of the NSW Government Stronger Country Communities Fund and instruct the General Manager to sign the Funding Deed.	DCCS	8.10.18 – funding agreement has not been received. 2.11.18 – funding agreement has now been received. 26.11.18 – signed and returned. Complete.

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20 September 2018 117/1819	<p>Item 28 Napier Lane Road Closure and Opening 117/1819 RESOLVED that Council authorises the:</p> <ol style="list-style-type: none"> Transfer of ownership of closed road Lots 41 and 42, DP753364 to adjoining owners as compensation for opening and dedicating as road Lot 43, DP753364; and Affixing of the Council seal to execute the land transfer. 	DTS	8.10.18 – Road closure was gazetted on 28 September 2018. The process of transferring ownership not yet commenced. 5.11.18 – Revised procedure for transferring ownership. Report to November Council meeting. 4.12.18 – Refer to Resolution No 200/1819 of 15 November 2018. Transfer process commenced. Verification of Identity for the General Manager to be undertaken. Planning Certificate to be prepared once Intramaps has been updated.
20 September 2018 118/1819	<p>Item 29 RMS Consultation on Coonabarabran Truck Route 118/1819 RESOLVED that Council accede to the request by NSW Roads & Maritime Services to make a presentation on strategic options for truck access in and around Coonabarabran to Council on 15 November 2018.</p>	DTS	25.09.18 – Presentation noted and added to Agenda for November Council meeting. 5.11.18 – RMS advise they want to postpone their presentation. 4.12.18 – RMS advise that proposed presentation is now expected to occur at the February 2019 meeting.
20 September 2018 135/1819	<p>Item 39.2 Three Rivers Regional Retirement Community Information Report 135/1819 RESOLVED that:</p> <ol style="list-style-type: none"> Subject to the Structural Engineer's Report, Council authorises the General Manager to progress the project, including getting commenced structures to lock up stage and/or carrying out any other action recommended in the Structural Engineer's Report. 	DDS	2.10.18 – Report from structural engineer not yet received. Plan of works under preparation by Acting Manager Projects. 24.10.18 – Structural Engineers Report received. 25.10.18 – Report sent to Quantity Survey for estimates. 8.11.18 – Estimates yet to be finalised. 05.12.18 – Defective work repairs in progress
20 September 2018 135/1819	<p>Item 39.2 Three Rivers Regional Retirement Community Information Report 135/1819 RESOLVED that:</p> <ol style="list-style-type: none"> Council develop a modified proposal to complete the Three Rivers Regional Retirement Community project, within the funding allocated. 	DDS	2.10.18 – Proposal under preparation; to be discussed with funding bodies. 24.10.18 – Draft proposal almost complete; awaiting Quantity Surveyors estimates for defective work repairs to be calculated into the modified proposal. 8.11.18 – Draft proposal underway, awaiting estimates. 05.12.18 – Draft proposal under development

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 142/1819	<p>Item 4 Minutes of Traffic Advisory Committee Meeting – 27 September 2018 142/1819 RESOLVED that:</p> <p>2. The sign plan for installation of a W1-201 '10km Narrow Winding Road' sign 100m before a G9-41 'Unsuitable for Large Vehicles' sign located 100m south of the Pandoras Pass turnaround be approved.</p> <p>3. 'No Stopping' signs and line markings be installed 1.8m either side of the Cooida Village driveways located in Cassilis Street to indicate how close vehicles can park to the access points of the property.</p> <p>4. Council's Guideline for School Bus Routes and Bus Stops be put on display for public comment subject to the inclusion of an example of a Risk Assessment for School Bus Stops.</p> <p>5. 'No Stopping' signs be installed either side of the middle driveway located between Jones Panel Beating and the Post Office in Bolaro Street, Dunedoo.</p>	DTS DTS DTS DTS	<p>1.11.18 – Signs to be ordered by Council and erected by 16.11.18 29.11.18 – Signs have been ordered and will be erected by 07/12/2018</p> <p>1.11.18 – Signs to be ordered by Council and erected. Lines to be marked by 16.11.18. 29.11.18 – Completed</p> <p>1.11.18 – The RSO is organising for the guideline to be put on display and will send it out to all bus operators. 29.11.18 – The RSO is organising for the guideline to be put on display and will send it out to all bus operators by 07/12/2018.</p> <p>1.11.18 – Signs to be ordered and erected by 16.11.18. 29.11.18 – Signs have been ordered and will be erected by 07/12/2018.</p>
18 October 2018 143/1819	<p>Item 5 Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 12 September 2018 143/1819 RESOLVED that Council:</p> <p>2. Investigate the establishment of a children's playground and equipment to be located adjacent the old kiosk at Coonabarabran No 1 Oval.</p> <p>4. Thank project manager David Sturtridge for the high standard of his work in overseeing the construction of the multipurpose courts in Coonabarabran.</p>	DTS DTS	<p>25.10.18 – Investigations have commenced. 28.11.18 – Completed. Investigation for this area complete and findings provided to committee. Committee wishes to revisit purpose of playground, and therefore the preferred location within the complex.</p> <p>25.10.18 – Letter of appreciation in draft form.</p>
18 October 2018 144/1819	<p>Item 6 Minutes of Baradine Floodplain Management Advisory Committee Meeting – 20 September 2018 144/1819 RESOLVED that:</p> <p>2. The Baradine Levee design be placed on public display and with an invitation to make submissions on the proposal.</p>	DTS	<p>1.11.18 – Waiting on the detailed design from the consultant, due to be completed by 9.11.18. 26.11.18 – Council received pre-tender cost estimate for the project construction from the consultant.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 152/1819	<p>Item 14 Drought Management and Water Demand Management Plans 152/1819 RESOVLED that Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Drought Management Plan, subject to the following changes as specified in the report: <ol style="list-style-type: none"> i. Include rainfall records as appendix ii. Update bore numbers and locations in Dunedoo, Mendooran, Coolah and Binnaway iii. Include new Coonabarabran bore names and numbers iv. Council authorise for the General Manager to make any minor adjustments provided that the intent of the plans are not changed. 	MWW	
	<ol style="list-style-type: none"> 2. In the next review of the Drought Management Plan, considers inclusion of the following: <ol style="list-style-type: none"> i. Water Carting Plan ii. A history of the 2017/2018 drought iii. Streamflow records as available iv. Groundwater information v. A long term drought capital works strategy vi. Add additional information on Timor Dam in current Appendix 3 vii. Formalise water restriction triggers for all other towns except Coonabarabran, independently of Coonabarabran 	MWW	5.12.18 – Complete
	<ol style="list-style-type: none"> 3. Adopts the draft Water Demand Management Plan, subject to the following changes as specified in the report: <ol style="list-style-type: none"> i. Include replacement requirement of the Baradine Water Treatment Plant clarifier. ii. Update the current Baradine Water Treatment Plant capacity to 1.0 ML/d. iii. Update population numbers to 2016 Census information. 	MWW	
18 October 2018 161/1819	<p>Item 24 Name Change Proposal for Locality of Napier Lane 161/1819 RESOLVED that the locality (suburb) of Napier Lane be changed to Napier.</p>	DTS	6.11.18 – GNB to be notified of Council Resolution in favour and gazettal remaining to do. 28.11.18 – Geographical Names Board to be notified when new boundary is changed.
18 October 2018 162/1819	<p>Item 25 Rural Road Naming Request – Off Warrumbungles Way, 2.6km South of Newell Highway 162/1819 RESOLVED that, subject to consultation in accordance with guidelines from the Geographical Names Board and no further objections being received, the road that intersects with Warrumbungles Way approximately 2.6km south of the Newell Highway be named Mirii Lane.</p>	DTS	6.11.18 – Objection period over, no further objections. Gazettal to follow. 19.11.18 – Road Gazettal completed and rural address numbers created for new road. Resident notification, signage and rates system update to be undertaken.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 164/1819	Item 27 Visitors Information Carpark Acquisition 164/1819 RESOLVED that Council surrender part of the Lot 589 DP721790 as per section 377(1)(h) of the <i>Local Government Act 1993</i> (NSW) to ensure access is maintained to the Coonabarabran Showground as per conditions of consent from the Department of Primary Industries – Lands and an easement is placed on title to reflect the access.	DDS	25.10.18 Surveyor to be engaged to prepare plans showing easement for access to showground. 8.11.18 – Quotes being sought for surveyor to prepare plans. 05.12.18 – no further action until OLG request plan for easement.
18 October 2018 173/1819	Item 30.2 Boral Quarry 173/1819 RESOLVED that: 1. Council negotiate with Boral Resources (Country) Pty Ltd a renewal of the current licence agreement for a new period 1 January 2019 to 31 December 2019. 2. The General Manager is authorised to negotiate with Boral Resources (Country) Pty Ltd on both a renewal of the licence agreement and on a potential purchase of the quarry.	DTS DTS	5.11.18 – A meeting with Boral has been arranged. 04.12.18 – A preliminary meeting has been held with Boral. In the meantime Council has engaged a valuer to report on the property.
18 October 2018 176/1819	Item 30.4 Review of Organisation Structure 176/1819 RESOVLED that Council adopt the organisation structure as identified as “Proposed” in the report on the Review of the Organisation Structure.	GM	5.12.18 – Notice provided to executive staff. Transitioning to the new structure.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 November 2018 182/1819	Item 4 Minutes of Plant Advisory Committee Meeting – 29 October 2018 182/1819 RESOLVED that Council: 1. Accept the Minutes of the Plant Advisory Committee meeting held at Coolah on 29 October 2018.	DTS	28.11.18 – Completed
	2. Purchase one (1) Isuzu FRR 107 Tipping Truck from Tracserv Pty Ltd at a price of \$151,337.81 (ex GST) including wind over load cover and that Council auction Plant Item No 143 at Pickles Auctions Tamworth.	DTS	28.11.18 – Plant item has been ordered 19/11/2018.
	3. Purchase one (1) Hino FC1124 Table Top Truck from Wideland Motor Group at a price of \$107,282.00 (ex GST) including crane swap over and that Council trade in Plant Item No 146 to Wideland Motor Group for \$29,091.00 (ex GST).	DTS	28.11.18 – Plant item has been ordered 19/11/2018.
	4. Purchase one (1) Volvo FM1346R Gravel Truck from JT Fossey (Sales) Pty Ltd at a price of \$253,021.00 (ex GST) and that Council trade in Plant Item No 151 to JT Fossey (Sales) Pty Ltd Tamworth for \$140,909.00.	DTS	28.11.18 – Plant item has been ordered 19/11/2018.
	5. Purchase one (1) DW-3 Tri Axle Low Loader from Midland Pty at a price of \$145,000.00 (ex GST) and that Council auction Plant Item No 160 at Regional Auctions Dubbo.	DTS	28.11.18 – Plant item has been ordered 19/11/2018.
	6. Purchase one (1) 3AD Super Dog Tipping Trailer from Sloanebuilt Trailers at a price of \$85,709.00 (ex GST) and that Council auction Plant Item No 163 at Regional Auctions Dubbo.	DTS	28.11.18 – Plant item has been ordered 19/11/2018.
	7. Purchase one (1) Fuso FU51 Water Truck from JT Fossey (Sales) Pty Ltd Tamworth at a price of \$220,675.00 (ex GST) and that Council auction Plant Item No 171 at Regional Auctions Dubbo.	DTS	28.11.18 – Plant item has been ordered 19/11/2018.
15 November 2018 186/1819	Item 8 Coonabarabran Emergency Water Supply Project – November 2018 Update 186/1819 RESOLVED that Council: 1. Note the November 2018 Update Report on the Coonabarabran Emergency Water Supply Project.	MWW	5.12.18 – noted; complete
	2. Endorse the expenditure to date (committed and expended) of \$2,004,546.	MWW	5.12.18 – noted; complete

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 November 2018 190/1819	Item 10 Australia Day 2019 190/1819 RESOLVED that Council: 1. Forms a section 355 Australia Day Award Committee, with membership made up of all councillors and the Director Corporate and Community Services.	DCCS	
	2. The Australia Day Award Committee be delegated the authority to select the Australia Day Award recipients.	DCCS	
	3. Participates in the 2019 NSW Local Citizen of the Year Awards by administering and presenting the <i>Warrumbungle Shire Council Australia Day Awards</i> in the following categories: <ul style="list-style-type: none"> • Citizen of the Year • Young Citizen of the Year • Sportsperson of the Year • Australia Day Award – Senior Citizen of the Year • Australia Day Award – Cultural Achievement Award • Australia Day Award – Community Event of the Year 	DCCS	
	4. Allow free entry to the public swimming pools in Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran on Australia Day 2019.	DCCS	
15 November 2018 191/1819	Item 11 Internal Audit Committee 191/1819 RESOLVED that Council: 1. Establish an Internal Audit Committee.	GM	5.12.18 – EOI documents for external independent committee members drafted.
	2. Adopt the attached draft Internal Audit Committee Charter.	GM	22.11.18 – Noted. Complete.
	3. Appoint Cr Doolan as its Councillor delegate to the Internal Audit Committee.	GM	22.11.18 – Complete
	4. Contact fellow Joint Organisation Council members and/or nearby councils with a view to sharing resources and working collaboratively together on the internal audit function.	GM	22.11.18 – contacted JO councils. Working with Mid-Western Regional Council on sharing resources.
15 November 2018 193/1819	Item 13 2017/18 Annual Report 193/1819 RESOLVED that Council: 1. Accepts the Annual Report as presented for the period 1 July 2017 to 30 June 2018.	DCCS	26.11.18 – complete
	2. Endorse the Annual Report for submission to the Minister for Local Government by 30 November 2018.	DCCS	26.11.18 – submission made 21.11.18. Complete.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 November 2018 194/1819	Item 14 Drought Communities Programme – Extension 194/1819 RESOLVED that Council: 1. Hold a workshop on the Drought Communities Programme – Extension.	DCCS	26.11.18 – workshop is being held Thursday 29.11.18. Complete.
	2. Endorse the establishment of a Selection Committee consisting of all councillors and the General Manager to assess and make applications for funding of activities to be funded through the Drought Communities Programme.	DCCS	5.12.18 – Complete
	3. Delegate the authority to the Committee to determine funding proposals.	DCCS	5.12.18 – Complete
15 November 2018 198/1819	Item 18 Coonabarabran Mungindi Road Upgrade Project 198/1819 RESOLVED that: 1. Funding submissions are prepared for the Coonabarabran Mungindi Road Upgrade Project subject to a partnering agreement with both Walgett Shire Council and Narrabri Shire Council.	DTS	4.12.18 Contact not yet made with Walgett and Narrabri Councils
	2. The objective for Warrumbungle Shire Council in any funding submission made for the Coonabarabran Mungindi Road Upgrade Project is to upgrade the road between Coonabarabran and Baradine to road train access standard.	DTS	
	3. A budget allocation of \$15,000, funded from the Regional Roads Block Grant, is made for the cost of preparing funding submissions for the Coonabarabran Mungindi Road Upgrade Project.	DTS	
15 November 2018 199/1819	Item 19 Cycle Path and Walkway between Coonabarabran & Gumin Gumin 199/1819 RESOLVED the Coonabarabran Landcare group is advised that Council is not in a position to action the concept of a walkway and cycleway link between Coonabarabran and Gumin Gumin at this point in time.	DTS	
15 November 2018 200/1819	Item 20 Napier Lane Road Closure and Opening – Transfer of Ownership 200/1819 RESOLVED that Council: 1. Authorise the transfer of ownership of the closed public road comprising Lots 41, 42, 45 and 46, DP1246975 to the adjoining owner as compensation for opening Lot 43, DP1246975 as public road.	DTS	4.12.18 – Transfer process commenced. Verification of Identity for the General Manager to be undertaken. Planning Certificate to be prepared once Intramaps has been updated.
	2. Authorise the General Manager to sign all documents associated with the conveyancing transaction, including a Client Authorisation Form to Local Government Legal to effect the transaction.	DTS	
	3. Pay the adjoining owners' legal costs and stamp duty associated with the transfer.	DTS	

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 November 2018	Item 23.2 Coonabarabran Administration Building 211/1819 RESOLVED that Council: <ol style="list-style-type: none"> 1. Note the report on the Coonabarabran Administration Building. 	DDS DCCS	Completed
211/1819	<ol style="list-style-type: none"> 2. Authorise for the funds from the existing allocation for the Coonabarabran Administration Building Roof Replacement project to be utilised to address the building matters outlined in the report. 	DDS DCCS	26.11.18 – Noted (A/DCCS) 05.12.18 – Completed (DDS)